



FOR UBC MASTER'S STUDENTS: TIPS FOR MANAGING YOUR CAREER



	TIMELINE	COURSEWORK (YEAR 1, SEP-APR)	PROPOSAL, RESEARCH, FIELDWORK (YEAR 1, MAY-AUG)	THESIS (YEAR 2+)	WRAPPING UP: REVISIONS, PUBLISHING
		Have Experiences	Build Connections	Strengthen Connections	Now, the world!
MUSTS	DEPARTMENT / PROGRAM	<p>ACADEMIC SUPPORT:</p> <ul style="list-style-type: none"> - Focus on relationship with supervisor - Think about committee - Plan your coursework, including back-up plans <p>PERSONAL & PROFESSIONAL SUPPORT:</p> <ul style="list-style-type: none"> - Professional development events & training within you department 	<p>If applicable, develop your thesis plan: proposal, field work, lab time, data, lit review, etc.</p> <p>START BUILDING TEACHING PORTFOLIO:</p> <ul style="list-style-type: none"> - TA evaluations - Seek teaching guidance and mentorship from committee / faculty 	<p>ACADEMIC EXPLORATION</p> <ul style="list-style-type: none"> - Consider whether and how to publish your preliminary research - PhD: yes or no? - Consider future funding (plan at least 6 months out) - Participate in hiring committees 	<p>Seek faculty / supervisor support, connections, and mentorship programs</p> <p>Develop and strengthen ties with faculty outside your department</p>
REALLY HELPS / NEEDS / WANTS	UBC CENTRE FOR STUDENT INVOLVEMENT & CAREERS (CSI&C)	<p>FOCUS OF MASTER'S: Academia, industry, alt-academic, consulting, government?</p> <ul style="list-style-type: none"> - 1-on-1 meetings with career educator <p>EXPLORATION: get familiar with resources, programs and services. Many are only available to students.</p> <p>ON-CAMPUS experiences: WorkLearn, TA/RA, Mitacs, and more. Work, volunteer, get involved!</p> <p>Explore CSI&C online resources www.students.ubc.ca/career</p>	<p>FOR AN ACADEMIC CAREER:</p> <ul style="list-style-type: none"> - Develop your CV (with help from CSI&C staff) - Keep records of your research activities and reports, to build a portfolio <p>FOR INDUSTRY / CONSULTANT CAREERS:</p> <ul style="list-style-type: none"> - Join professional societies, attend their meetings and read their publications - With the permission of your supervisor, take additional coursework in diverse topics to link to your industry <p>FOR ALT-ACADEMIC / CONSULTANT CAREERS:</p> <ul style="list-style-type: none"> - Learn how to reach out with informational interviews (CSI&C can help) <p>CONSULTANT: consider entrepreneurial programs</p>	<p>EXPLORATION: attend career workshops on the job search process (accessing the hidden job market, resumes, interviews).</p> <p>ACADEMIC: Use faculty and alumni contacts to research PhD ideas(CSI&C can help)</p> <p>INDUSTRY: develop an industry-specific resume (with CSI & C support)</p> <p>ALT-ACADEMIC: consider employment and collaboration with other units at UBC</p>	<p>INTERVIEWS: solidify interview skills, with mock-sessions with CSI&C staff</p> <p>Narrow your job search focus based on your path: academic, alt-academic, industry, gov't, or consultant.</p> <p>Finalize your professional and academic portfolios (CSI & C staff can help)</p> <p>FOR GOVERNMENT CAREERS: Create a career profile —Provincial & Federal government— for provisional job candidacy</p>
	UBC CAMPUS SERVICES & GROUPS	<p>Familiarize yourself with other campus services:</p> <ul style="list-style-type: none"> - Libraries (grad workshops) - Graduate Student Society (GSS) www.gss.ubc.ca - Faculty of Graduate & Postdoctoral Studies (G+PS): www.grad.ubc.ca 	<p>Peruse and attend G+PS Graduate Pathways to success workshops</p> <p>TA training: UBC Centre for Teaching, Learning and Technology www.ctlt.ubc.ca</p> <p>Consider academic or volunteer service with UBC groups</p>	<p>If need be, wrap-up training with CTLT, G+PS workshops, and similar workshops.</p> <p>Link these to your broader professional development activities.</p>	<p>Actively seek dissertation support from G+PS workshops, GSS editing help, and UBC Writing Centre.</p> <p>Be aware of format and technical concerns with your dissertation</p>
	UBC & BEYOND	<p>Build connections: attend talks and seminars from departments outside your field, e.g. student conferences, 3 Minute Thesis</p> <p>GET INVOLVED!</p>	<p>Prepare your research and career interests to present and share with others</p> <p>Present at symposia, conferences, at UBC and elsewhere</p> <p>Participate in mentorship programs</p>	<p>NETWORKING:</p> <ul style="list-style-type: none"> - Develop your network of alumni, faculty, and employer contacts - Get you work out there: write, publish, present (e.g. 3 minute thesis 3mt.grad.ubc.ca) 	<p>Plan to continue any relevant service activities once you leave UBC</p>



FOR UBC PHD STUDENTS: TIPS FOR MANAGING YOUR CAREER



	TIMELINE	COURSEWORK (YEARS 1-2)	QUALIFYING EXAMS & CANDIDACY (YEARS 2-3)	DISSERTATION (YEARS 3-4+)	WRAPPING UP: DEFENSE, PUBLISHING
		Have Experiences	Build Connections	Strengthen Connections	Now, the world!
MUSTS	DEPARTMENT / PROGRAM	<p>ACADEMIC SUPPORT:</p> <ul style="list-style-type: none"> - Focus on relationship with supervisor - Think about committee - Plan your coursework, including back-up plans <p>PERSONAL & PROFESSIONAL SUPPORT:</p> <ul style="list-style-type: none"> - Professional development events & training within you department 	<p>Plan and organize comprehensive exams and readings.</p> <p>START BUILDING TEACHING PORTFOLIO:</p> <ul style="list-style-type: none"> - TA evaluations - Consider teaching in 3rd or 4th year - Seek teaching guidance and mentorship from committee / faculty 	<p>ACADEMIC EXPLORATION</p> <ul style="list-style-type: none"> - Consider whether and how to publish your preliminary research - Begin researching post-doc positions - Consider future funding (plan at least 6 months out) - Participate in hiring committees 	<p>Seek faculty / supervisor support, connections, and mentorship programs</p> <p>Develop and strengthen ties with faculty outside your department</p>
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